

## Introduction

The Occupational Healthcare industry is rapidly evolving, and one of the most significant shifts is the move from paper-based systems to paperless service delivery. This transition not only modernises the way providers operate but also brings a host of benefits for employees, employers and service providers. Here's why moving to a paperless system is essential for the future of OH service delivery:

## Improved Efficiency and Productivity

A paperless system reduces the time spent on administration duties, allowing practitioners to focus more on employees. With digital health records, practitioners can quickly access and update employee information, streamlining workflows and minimising delay. This improvement leads to a more efficient service.

## Enhanced Employee Care

Electronic Health Records (EHR) give OH providers immediate access to an employee's complete medical history, including previous assessments, interventions and results. This access allows for better decision-making and more personalised care. Additionally, digital systems reduce the likelihood of errors from misreading handwritten notes, improving the overall quality of care.

## Improved Collaboration and Communication

With paperless systems, providers can easily share patient information with other specialists, when required, such as GPs and Physicians. This improved communication leads to better-coordinated care and faster diagnoses and treatments.

## Increased Data Security

Paper records can be easily misplaced, lost or damaged. By going paperless, healthcare organisations can securely store employee data using encryption, backups, and access controls. This reduces the risk of unauthorised access or data breaches, ensuring compliance with regulations and safeguarding employee privacy.

## Financial Benefits

Moving to a paperless system can save occupational health organisations money by eliminating the need for physical storage space, printing costs and paper supplies. Moreover, digital systems reduce administrative overheads, allowing OH facilities to operate more cost-effectively. The long-term financial benefits can be substantial as operational efficiency improves and these benefits are then passed on to our customers in the form of more competitive rates and charges.

## Eco-Friendly and Sustainable

Reducing the use of paper also contributes to environmental sustainability. A paperless system helps healthcare organisations reduce their carbon footprint, which aligns with the growing emphasis on eco-friendly practices across industries.



## Improved Record Accuracy

Moving paperless will bring an end to the prefilling of assessment questionnaires. In some cases, this might extend the length of some appointments slightly, but it means that the practitioner will now go through each assessment with the employee, question by question. This will prevent “pencil whipping” by the employee and increase the accuracy of data that is recorded as part of the assessment.

## Conclusion

Transitioning from paper-based to paperless healthcare delivery offers numerous benefits, including enhanced patient care, improved efficiency, and better data security. As Occupational Healthcare embraces new technologies, going paperless is a crucial step in creating a more efficient, cost-effective and patient-centred healthcare system

**MOHS are regularly audited by BSI, SEQOHS and other outside bodies to ensure that we keep your data safe.**



Copies of our GDPR, Data Protection Policy & Service Users & Service Providers Privacy Policy can be found on our website:  
<https://mohs.co.uk/about-us/policies/>

A copy of this leaflet may be downloaded from:  
<https://mohs.co.uk/resources/>

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## Paperless delivery of OH services – A guide for workers & employers



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